



M i n u t e s
of the
Emergency Services
Finance & Administration
Community Services
Operations
Committees of Council
Tuesday, October 13, 2009
3:30 p.m.
City Council Chambers

Action

PRESENT: Mayor Compton
Councillor W. Cuthbert
Councillor C. Drinkwalter
Councillor R. McMillan
Councillor J. Parson
Councillor C. Van Walleghem
B. Preisentanz, CAO
W. Brinkman, Emergency Services Manager
K. Brown, Finance & Administration Manager
S. McDowall, HR Manager
M. Vogrig, Municipal Engineer
J. McMillin, City Clerk

REGRETS: Councillor D. McCann

~ ~ ~

Moment of Silence in Memory of Donald T. McLeod

Mayor Compton requested that a Moment of Silence be recognized in Memory and Respect of Donald T. McLeod, who retired in 1989 as Chief Administrative Officer after a dedicated 43 years of service with the Town of Kenora, and who passed away September 30, 2009.

Emergency Services Committee Minutes

A. Public information Notices as per By-law Number 144-2007

N/A

B. Declaration of Pecuniary Interest & the General Nature Thereof

1) On Today's Agenda

2) From a Meeting at which a Member was not in Attendance

There were none declared.

**C. Confirmation of Standing Committee Minutes
September 14/09**

Moved by C. Van Wallegghem, Seconded by W. Cuthbert & Carried:-

THAT the Minutes of the last regular meetings of the Regular Standing Committee meetings held September 14, 2009 be confirmed as written and filed.

**D. Standing Committee Deputations:-
N/A**

E. Reports:

1. By-law to enter Contract with Jarnel Contracting – Fire Hall

Recommendation:

That Council gives three readings to a by-law to authorize the execution of a contract with Jarnel Contracting Ltd. for the construction of a Fire and Emergency Services Facility for the City of Kenora.

Recommendation approved (resolution and by-law).

Next Meeting:

- **Monday, November 9, 2009.**

JMcMillin



Finance & Administration Committee Minutes

13 October 2009 at 4:40 p.m.

A. Public Information Notices as per By-law Number 144-2007

Take Notice that in keeping with Notice By-law #144-2007 Council intends to approve the following at its October 19, 2009, Meeting:

- An amendment to its 2009 Operating and Capital Budget to withdraw funds in the amount of \$20,000.00 from the Insurance Reserve to undertake a Risk Management Project.

B. Declaration of Pecuniary Interest & the General Nature Thereof

1) On Today's Agenda

2) From a Meeting at which a Member was not in Attendance

There were none declared.

C. Reports:

1. Kenora Golf Club – Architect

Recommendation:

That Council hereby approves the use of donations received for the purposes of capital improvements to the Kenora Golf Club up to a maximum of \$10,000 or the balance of donations received for this purpose, whichever is less, for the purpose of hiring an architect to determine potential improvements to the putting green and ninth hole.

Recommendation approved.

JMcMillin

2. Northwestern Health Unit – Replacement of Board Member

The Clerk is to check on the status of Mr. O'Leary's resignation and whether or not we formally accepted it. Should he wish to retain his position on the Board, he could simply rescind his resignation if in fact Kenora and Sioux Narrows-Nestor Falls have not accepted it as arrangements are going to be made to advertise the vacancy. If this is the case, Mr. O'Leary would have to re-submit his name for appointment.

Prior to proceeding with any advertisement, the status is to be confirmed on Mr. O'Leary's intention.

JMcMillin

3. Kenora Hydro Priority Agreement

Recommendation:

That Council hereby authorizes the execution of a priority agreement

between the Ontario Infrastructure Projects Corporation, the Kenora Hydro Electric Corporation Ltd. and the Corporation of the City of Kenora; and further

That the appropriate by-law be adopted for this purpose.

Recommendation approved (resolution and by-law).

**JMcMillin/
HKasprick**

4. Kenora Hydro Services Agreement

Recommendation:

That Council hereby approves the amended Service Agreement between the Kenora Hydro Electric Corporation Ltd. and the Corporation of the City of Kenora, including the transfer of billing related functions for both hydro, water/sewer services to Kenora Hydro; and further

That the appropriate by-law be adopted for this purpose.

Recommendation approved (resolution and by-law).

**JMcMillin/
HKasprick**

Karen advised our Solicitor Bruce Ormiston has reviewed the agreement and is supportive of the content.

5. Local Government Week Proclamation

Recommendation:

That the Mayor be and is hereby authorized to proclaim the week of October 18th to October 24, 2009 as "Local Government Week" in and for the City of Kenora; and further

That Administration will promote Local Government Week in Kenora to bring more public awareness to the role municipal governments play in the community.

Recommendation approved.

JMcMillin

6. Lake of the Woods District Hospital Invitation - Retreat
(October 23 and 24, 2009)

Councillor McMillan asked if there is anyone who would like to attend this retreat from Council, and Committee agreed to support Councillor McMillan to attend this retreat and observe the meetings and to bring back information to Council. Councillor Parson indicated he would be an alternate, but it was suggested they both attend.

Recommendation:

That authorization is hereby given for Councillor McMillan and Councillor Parson to attend the Lake of the Woods District Hospital Retreat taking place October 23, and 24, 2009 in Kenora; and further

That all eligible expenses in accordance with Council's Travel & Per Diem Policy be hereby authorized.

Recommendation approved.

JMcMillin

7. NWHU Letter - Governance Matters/Board Remuneration

It was explained that subsequent to receipt of this information, Mayor Thompson of Sioux Narrows prepared a letter to Chair Albanese requesting a copy of their lawyer’s letter, and Committee agreed we will likely receive a copy of the letter through Mayor Thompson.

This item is to remain on hold pending receipt of the above-noted information.

HOLD

HOLD

8. Provincial Offences Act – Prosecutor’s Contract

Recommendation:

That Council approve a contract between Rick Strain, POA Prosecutor and the City of Kenora for POA prosecution services to May 31, 2010; and further

That three readings be given to a by-law authorizing the contract between Rick Strain, POA Prosecutor and the City of Kenora.

Recommendation approved (resolution and by-law).

**JMcMillin/
HKasprick**

Karen was asked by Committee to note changes to a couple sections in the agreement and to include a termination clause and witness to Prosecutor’s signature. Karen indicated she would advise the Deputy Clerk to make the requested changes to the contract.

**KBrown/
HKasprick**

9. Procurement Policy

Recommendation:

That Council hereby authorizes an amended City Procurement By-law – Policy #FI-01-01; and further

That the appropriate By-law be approved for this purpose.

Recommendation approved (resolution and by-law).

**JMcMillin/
HKasprick**

Karen will make the requested changes within the policy as addressed by Committee.

KBrown

10. Risk Management Project

Recommendation:

That the Council of the City of Kenora retain the services of Robert Harder Consulting Inc., to complete a Risk Management Project as outlined in the proposal provided to the City by Mr. Harder; and

That in accordance with Notice Bylaw 144-2007, public notice is hereby given that Council intends to amend its 2009 Operating & Capital Budget at its October 19, 2009 meeting authorizing the withdrawal of \$20,000.00 from the Insurance Reserve to offset this project cost; and further

That Council give three readings to a bylaw to amend the 2009 budget for this purpose.

Recommendation approved (resolution and by-law).

**JMcMillin/
HKasprick**

11. C.U.P.E. Contract

Recommendation:

That the Council of the City of Kenora give three readings to a by-law authorizing the execution of an agreement between the Corporation of the City of Kenora and CUPE Local 191 for the term January 1, 2009 to December 31, 2012.

Recommendation approved (resolution and by-law).

**JMcMillin/
HKasprick**

12. NWHU Mandatory Programs

This item was requested to be moved to the In-Camera Agenda, under "Potential Litigation."

13. Keewatin-Patricia District School Board Request - Municipal Rep. on Accommodation Review Advisory Committee

Committee agreed that the City decline making any appointment to the Accommodation Review Advisory Committee. Mayor Compton explained he had met with Larry Hope, Director of Education, regarding the matter of the appointee (possibly) being a voting member. It was agreed that as the Board has elected members in place by the public, those members should vote on any recommendations, not municipally elected officials.

On a related matter, reference was made to a recent letter received from Doug Reycraft; MPP requesting the City support a "Smart Moratorium on School Closures."

The Clerk is to advise the KPDSB Board there was no consensus to authorize an appointment at this time on the Accommodation Review Committee.

JMcMillin

Letter and File.

~~**14. Reminder of Public Zoning Meeting — 4:30 p.m. October 19**~~

Following the Committee meeting, the Clerk was advised by the Planning Office that this meeting has been cancelled.

Other Business:

Municipal Budget – Public Consultation Policy

Recommendation:

THAT Council give three readings to a by-law to amend the Public Consultation Policy #FI-2-1 with respect to the Municipal Budget public survey to reflect the process as a discretionary item rather than a mandatory one.

Recommendation approved.

**JMcMillin/
HKasprick**

Items on Hold:

- Draft Policy - Political Contributions
- Endorsation of Resolution – GTA Countryside – Free/Fair Trade
- City Hall Roof Replacement
- Day of the Honey Bee declaration

Next Meeting:

- **Monday, November 9, 2009.**



Community Services Committee Minutes

13 October 2009 at 4:15 p.m.

A. Public Information Notices as per By-law Number 144 -2007

Take Notice that in keeping with Notice By-law #144-2007 Council intends to approve the following at its October 19, 2009, Meeting:

- *An amendment to its 2009 Operating & Capital Budget to withdraw \$250,000.00 from Recreation Reserves to offset the cost of this capital RInC project.*

B. Declaration of Pecuniary Interest & the General Nature Thereof

1) On Today's Agenda

2) From a Meeting at which a Member was not in Attendance

There were none declared.

C. Reports:

1. Harbourfront Events – 2010 Season – Tent/KAR

Recommendation:

That Council of the City of Kenora hereby support KAR in their request to utilize the south parking lot on the Harbourfront from July to mid-October 2010 season to facilitate the erection of the large tent during that period under the following conditions:-

1. That there be no public parking under the large tent during the 2010 season
2. That parking spaces continue to be available at the south parking lot for the permanent users, Royal Bank and MS Kenora for the 2010 season
3. That during major special events on the Harbourfront, accommodation for permanent, Royal Bank and MS Kenora parking be provided in parking areas outside the south parking lot
4. That the tent will be removed from the south parking lot should the City determine it is not in the best interests to keep the tent erected during this period; and further

That administration be directed to examine long term parking options/strategies in the downtown area of the City for 2011 and beyond and present a report to Council by December 2009.

Committee concurred to place this item on hold until the November meeting, pending further feedback.

HOLD

2. Recreation Department Seasonal Fall Report

This is an information report requested by Committee from the Recreation Services Manager on a quarterly basis. It was noted Colleen will provide an Executive Summary on this report which will be presented at Monday's Council meeting.

CNeil

3. RInC Funding Application

Recommendation:

That Council of the City of Kenora give three readings to a by-law to ratify an agreement with Sports, Culture, and Tourism Partnership Secretariat Office Ministry of Tourism for the City of Kenora's approved project(s) under the Recreational Infrastructure Canada (RInC) Program; and

That Council give three readings to a by-law to authorize the Mayor and City Clerk to execute the Contribution Agreement; and

That in accordance with Notice By-law Number 144-2007, public notice is hereby given that Council intends to amend its 2009 Operating & Capital Budget at its October 19, 2009 meeting, with \$250,000.00 coming from Recreation Reserves to offset the cost of this capital project; and further

That Council give three readings to a by-law to amend the 2009 budget for this purpose.

Recommendation approved (resolution and by-law).

JMcMillin

Next Meeting

- **Monday, November 9, 2009.**



Operations Standing Committee Minutes

13 October 2009 at 4:27 p.m.

A. Public Information Notices as per By-law Number 144-2007

N/A

B. Declaration of Pecuniary Interest

1) On Today's Agenda

2) From a Meeting at which a Member was not in Attendance

There were none declared.

C. Reports:

1. Coney Island Walk Bridge - Policy

Recommendation:

That Council hereby authorizes the amended Coney Island Walk Bridge Installation & Removal Policy #OP-7-1 to replace the existing Policy; and further

That Council give three readings to a by-law for this purpose.

Recommendation approved (resolution and by-law).

**JMcMillin/
HKasprick**

2. Landfill Liaison Committee

Recommendation:

That Council give three readings to a by-law to amend By-Law #56-2003, a By-Law to establish Terms and Reference for the Landfill Liaison Committee, to reduce the membership composition from eight (8) to six (6) voting members as per the requirements set out in the Fenco MacLaren Report; and

That the following be appointed to the Landfill Liaison Committee with a term to expire November 30, 2010:

- | | |
|----------------|---|
| David McCann | - Operations Committee Rep |
| Wendy Cuthbert | - Council Rep |
| Ray Boivin | - Ministry of the Environment (MOE) |
| Kevin Keith | - Ministry of Natural Resources (MNR) |
| Peter Boulton | - Citizen Rep |
| Bert Alcock | - Citizen Rep |
| Val Macins | - Wilderness Heritage and Community Keepers Organization (WHACKO) (non-voting member) |
| Marco Vogrig | - Staff Resource (non-voting member) |
| Mike Mostow | - Staff Resource (non-voting member); and |

further

That Resolution #29 dated December 4, 2006 and Resolution #3 dated May 19, 2009, be hereby rescinded.

Recommendation approved (resolution and by-law).

Next Meeting

- **Monday, November 9, 2009**

**JMcMillin/
HKasprick**

Motion - Adjournment to Closed Meeting:

That this meeting be now declared closed at 4:32 p.m.; and further

That pursuant to Section 239 of the Municipal Act, 2001, as amended, authorization is hereby given for Council to move into a Closed Session to discuss items pertaining to the following matters:-

- i) **Personal Matter about an Identifiable Individual**
- ii) **Proposed Acquisition of Land**
- iii) **Labour Relations**
- iv) **Potential Litigation Matter.**

At 5:43 p.m., Committee reconvened to the Open Meeting with the following action/direction:

Personal Matter about an Identifiable Individual

1) THAT in response to an advertisement for applications to serve on the newly formed Animal Welfare Committee Crystal Friesen be hereby appointed to the Committee as the public representative on the Committee with a term to expire November 30, 2010.

JMcMillin

Recommendation approved.

2) Direction was given to make arrangements to recognize a community member with a Sports Recognitions Award for their volunteer work in coaching.

JMcMillin

Proposed Acquisition of Land

1) Direction was given to the Chief Administrative Officer to advise the applicable party that the City declines their recently submitted offer to purchase their land.

BPreisentanz

Potential Litigation Matter

2) Direction was given to the Manager of Finance & Administration to circulate her report as discussed.

KBrown

The meeting adjourned at 5:45 p.m.